



Regular Board Meeting Minutes
April 1, 2021

Minutes of a regular meeting of the Library Board held on April 1st at 5:00 p.m. Board members were present via electronic means due to the Covid-19 Pandemic. Motions were determined by roll call. Steven Cooke chaired the Meeting and Megan Elliott acted as Recording Secretary.

1. **Attendance**

Present:

Steven Cooke	Terri Gray	Judy Hagerman
Local Councillor Hooper	Donald McKenzie	Marina Ross
Katharine Warren		

Regrets:

Christopher Hinbest	Regional Councillor Neal
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Staff Present:

Linda Kent, Chief Executive Officer
Megan Elliott, Manager of Business Administration
Melissa Redden, Deputy Director
Nancy Sandercock, Manager of Human Resources

2. **Approval of Agenda**

Motion #LB011-21

Moved by Judy Hagerman, seconded by Katharine Warren

THAT the Clarington Public Library Board approve the agenda of the April 1, 2021 Board Meeting.

Carried

3. **Disclosure of Conflict of Interest**

There were no conflicts of interest stated for this meeting.

4. **Approval of Previous Minutes**

Motion #LB012-21

Moved by Councillor Hooper, seconded by Marina Ross

THAT the Clarington Public Library Board receive and approve the minutes of the February 25, 2021 Regular Board Meeting.

Carried

5. **Administrative Report No. A05-21: February 28, 2021 Financial Report**

Motion #LB013-21

Moved by Katharine Warren, seconded by Terri Gray

THAT the Clarington Public Library Board receive and approve Administrative Report No. A05-21: February 28, 2021 Financial Report.

Carried

6. Administrative Report No. A06-21: CEO Performance Evaluation Review**Motion #LB014-21**

Moved by Judy Hagerman, seconded by Donald McKenzie

THAT the Clarington Public Library Board receive and approve Administrative Report No. A06-21: 2021 CEO Performance Evaluation Review; and

THAT the Board appoint the Board Chair, Board Vice Chair, and one additional Board member to form an ad hoc CEO Performance Appraisal Committee to discuss the annual review for the Chief Executive Officer and bring recommendations to the May 27, 2021 Regular Board Meeting; and

THAT Donald McKenzie be appointed to the ad hoc CEO Performance Appraisal Committee.

Carried

7. Administrative Report No. A07-21: 2021 OLA Superconference**Motion #LB015-21**

Moved by Judy Hagerman, seconded by Terri Gray

THAT the Clarington Public Library Board receive Administrative Report No. A07-21: 2021 OLA Super Conference as information.

Carried

8. Administrative Report No. A08-21: Board Policy Review – Naming of Library Spaces**Motion #LB016-21**

Moved by Marina Ross, seconded by Katharine Warren

THAT the Clarington Public Library Board receive and approve Administrative Report No. A08-21: Board Policy Review – Naming of Library Spaces as presented.

Carried

9. Correspondence - None**10. Chief Executive Officer Report****Motion #LB017-21**

Moved by Terri Gray, seconded by Donald McKenzie

THAT the Clarington Public Library Board receive the March 2021 CEO Report from the Chief Executive Officer.

Carried

11. Adjournment**Motion #LB018-21**

Moved by Terri Gray, seconded by Donald McKenzie

THAT the meeting be adjourned.

Carried

The meeting was adjourned at 5:35 p.m.