



Regular Board Meeting Minutes
April 29, 2020

Minutes of a regular meeting of the Library Board held on April 29th at 5:00 p.m. Board members were present via electronic means due to the Covid-19 Pandemic. Motions were determined by roll call.

Steven Cooke chaired the Meeting and Megan Elliott acted as Recording Secretary.

1. **Attendance**

Present:

Steven Cooke	Judy Hagerman	Christopher Hinbest
Terri Gray	Local Councillor Hooper	Donald McKenzie
Regional Councillor Neal	Marina Ross	Katharine Warren

Staff Present:

Linda Kent, Chief Executive Officer
Megan Elliott, Manager of Business Administration
Nancy Sandercock, Manager of Human Resources
Melissa Redden, Acting Public Service Manager

2. **Approval of Agenda**

Motion #LB031-20

Moved by Donald McKenzie, seconded by Councillor Hooper

THAT the Clarington Public Library Board approve the agenda of the April 29, 2020 Regular Board Meeting, as amended.

Carried

The amendment: Councillor Neal requested the Kirby Museum be added to the agenda under New Business.

3. **Disclosure of Conflict of Interest**

There were no conflict of interests stated for this meeting.

4. **Administrative Report No. A12-20: Amendment to Procedural Bylaws BD-001-13**

Motion #LB032-20

Moved by Terri Gray, seconded by Katharine Warren

THAT the Clarington Public Library Board receive and approve Administrative Report No. A12-20: Amendment to Procedural Bylaws BD-001-13 as presented.

Carried

5. **Approval of Previous Minutes**

Motion #LB33-20

Moved by Katharine Warren, seconded by Judy Hagerman

THAT the Clarington Public Library Board approve the minutes of the April 8, 2020 Special Board Meeting; and

Approval of Previous Minutes (continued)

THAT the Clarington Public Library Board approve the minutes of the March 25, 2020 Special Board Meeting; and

THAT the Clarington Public Library Board approve the minutes of the February 26, 2020 Regular Board Meeting.

Carried

6. Administrative Report No. A13-20: Covid-19 Update**Motion #LB34-20**

Moved by Donald McKenzie, seconded by Judy Hagerman

THAT the Clarington Public Library Board receive Administrative Report No. A13-20: Covid-19 Update as information.

Carried

7. Administrative Report No. A14-20: March 31, 2020 Financial Report**Motion #LB035-20**

Moved by Marina Ross, seconded by Councillor Hooper

THAT the Clarington Public Library Board receive and approve Administrative Report No. A14-20: March 31, 2020 Financial Report.

Carried

8. Updates

- **SOLS Update** – Marina Ross

SOLS Trustee Council Representative Marina Ross provided links in the agenda to the SOLS Virtual Trustee Council Meeting recently held on April 18, 2020.

- **Enabling Accessibility Fund (EAF) – Youth Component** – Linda Kent

CEO Linda Kent shared that the Library had been awarded an Enabling Accessibility Fund (EAF) – Youth Innovation grant in the amount of \$7,960. Board member Chris Hinbest, a Youth Accessibility Leader in our community, worked with the Library to develop a partnered application for a project to install Audio Induction/Hearing Loops at each of the Library's branches.

CEO Linda Kent thanked Chris for working with the Library to secure the EAF funding.

The EAF provides funding for eligible capital projects that increase accessibility for people with disabilities in Canadian communities and workplaces. The Youth Innovation component invites youth to partner with their community to develop solutions that increase accessibility in community spaces and workplaces.

9. **New Business**

- **Kirby Museum** - Councillor Neal

Councillor Neal asked about the Kirby Museum. Library CEO Linda Kent advised that there are no plans to change the function or operating hours of the Kirby Museum; however, all facilities are under mandatory closure as a result of the pandemic. The Library is prepared to consult with the community about the future of the building when it becomes feasible to conduct in-person public meetings.

10. **Adjournment**

Motion #LB036-20

Moved by Councillor Neal, seconded by Katharine Warren

THAT the meeting of the Clarington Public Library Board be adjourned.

Carried

The meeting adjourned at 5:30 p.m.