



Regular Board Meeting Minutes
June 26, 2019

Minutes of a regular meeting of the Library Board held on June 26, 2019 at 5:00 p.m. in Room 1-C of the Municipal Administrative Centre.

Steven Cooke chaired the Meeting and Megan Elliott acted as Recording Secretary.

1. **Attendance**

Present:

Steven Cooke	Terri Gray	Judy Hagerman
Christopher Hinbest	Local Councillor Hooper	Donald McKenzie
Regional Councillor Neal (5:10 p.m.)	Marina Ross	

Regrets:

Connor Visser

Staff Present:

Linda Kent, Chief Executive Officer Sarah Vaisler, Deputy Director
Megan Elliott, Manager of Business Administration
Melissa Scott, Manager of Service Excellence

2. **Approval of Agenda**

Motion #LB051-19

Moved by Judy Hagerman, seconded by Terri Gray

THAT the Clarington Public Library Board approve the agenda of the June 26, 2019 Board Meeting, as amended.

Carried

The amendment to the agenda: two items of correspondence added under Item. 9.

3. **Disclosure of Conflict of Interest**

There were no conflict of interests stated for this meeting.

4. **Approval of Previous Minutes**

Motion #LB052-19

Moved by Donald McKenzie, seconded by Marina Ross

THAT the Clarington Public Library Board approve the minutes of the May 22, 2019 Regular Board Meeting.

Carried

5. **Service Area Overview**

Collections Coordinator Melissa Redden presented Board Members with an overview of her service area. Board members thanked Melissa for her informative presentation.

6. **Administrative Report No. A22-19: May 31, 2019 Financial Report**

Motion #LB053-19

Moved by Terri Gray, seconded by Donald McKenzie

THAT the Clarington Public Library Board receive and approve Administrative Report No. A22-19: May 31, 2019 Financial Report.

Carried

7. **Administrative Report No. A23-19: Clarington Museum and Clarington Public Library**

Motion #LB054-19

Moved by Councillor Neal, seconded by Judy Hagerman

THAT the Clarington Public Library Board receive Administrative Report No. A23-19: Clarington Museum and Clarington Public Library; and

THAT the Clarington Public Library Board appoint the Library CEO, Deputy Director, and two Board members to the Museum Library Transition Committee.

Carried

The two Board members selected to the Museum Library Transition Committee are Chair Steven Cooke and Vice Chair Terri Gray.

8. **Administrative Report No. A24-19: Board Policy Review – Sponsorship**

Motion #LB055-19

Moved by Councillor Hooper, seconded by Terri Gray

THAT the Clarington Public Library Board receive and approve Administrative Report No. A24-19: Board Policy Review – Sponsorship as presented.

Carried

9. **Correspondence – as listed in the agenda and two items listed below:**

3-June 21-19

Municipality of Clarington, Clerks Department: Forwarded copy of Township of Huron-Kinloss Council Resolution supporting resolution to restore funding to SOLS and SOLS-North to the minimum 2018 funding level and forward a copy of the resolution to the Minister of Tourism, Culture and Sport and to municipalities.

4-June26-19

Hon. Lisa MacLeod, Ministry of Tourism, Culture and Sport: Email response to L. Kent's letter of concern about the funding of library services and the interlibrary loan program in Ontario.

Motion #LB056-19

Moved by Councillor Neal, seconded by Marina Ross

THAT the Clarington Public Library Board receive correspondence items I-1 to I-4 as information.

Carried

10. **New Business**

- **Special Board Meeting – L. Kent (verbal)**

The Audited Financial Statements and Bowmanville Branch Accessibility Design Tender Award will be presented for approval and discussed on August 21, 2019 at a Special Board Meeting.

Bill 108: the More Homes, More Choice Act - Update

In June, CEO Linda Kent, Deputy Director Sarah Vaisler and Board Chair Steven Cooke met with Northumberland Peterborough-South MPP David Piccini to discuss Bill 108 and the potential impact on municipal libraries.

11. **Report from the Chief Executive Officer**

Motion #LB057-19

Moved by Terri Gray, seconded by Judy Hagerman

THAT the Clarington Public Library Board receive the June 2019 CEO Report from the Chief Executive Officer.

Carried

12. **Closed Session to Discuss Personnel Item**

Motion #LB058-19

Moved by Councillor Hooper, seconded by Councillor Neal

THAT the Clarington Public Library Board move into closed session to discuss a personnel item.

Carried

CEO Linda Kent and Deputy Director Sarah Vaisler and Manager Melissa Scott left the meeting for the closed session. Megan Elliott remained as Recording Secretary. There were no motions made in closed session. CEO Linda Kent returned to the Board meeting.

13. **Administrative Report No. A25-19: 2019 Annual Work Plan**

Motion #LB060-19

Moved by Councillor Neal, seconded by Terri Gray

THAT the Clarington Public Library Board receive and approve Administrative Report No. A25-19: 2019 Annual Work Plan, as amended.

Carried

Councillor Neal requested that the library organization chart be provided at the September Regular Board Meeting.

14. **Adjournment**

Motion #LB061-19

Moved by Councillor Neal, seconded by Councillor Hooper

THAT the meeting of the Clarington Public Library Board be adjourned.

Carried

The meeting adjourned at 5:50 p.m.