



Regular Board Meeting Minutes January 27, 2016

Minutes of a regular meeting of the Library Board held on January 27, 2016 at 5:00 p.m. in Room 1C of the Municipal Administration Centre.

Gail Rickard chaired the Meeting and Megan Elliott acted as Recording Secretary.

1. **Attendance**

Present:

Brenda Carrigan	Kerri Davis	Terri Gray
Judy Hagerman	Councillor Ron Hooper	Gail Rickard
Jacob Vander Schee	Sarah White	

Regrets:

Councillor Joe Neal

Staff:

Linda Kent, Chief Executive Officer Megan Elliott, Administrative Assistant
Lindsay Flood, Manager of Administrative Services
Melissa Scott, Public Service Manager

2. **Approval of Agenda**

LB001-16

MOTION: THAT the Clarington Public Library Board approve the agenda of the January 27, 2016 Board Meeting, as amended.

Moved: Jacob Vander Schee Seconded: Brenda Carrigan
Carried

3. **Disclosure of Conflict of Interest**

There were no conflict of interests stated for this meeting.

4. **Elections of the Officers of the Board**

The CEO assumed the Chair for election of the Chair and declared nominations open for the position of Chair.

LB002-16

MOTION: THAT Gail Rickard be nominated for Chair.

Moved: Judy Hagerman Seconded: Jacob Vander Schee
Carried

LB003-16

MOTION: THAT nominations for Chair be closed.

Moved: Judy Hagerman Seconded: Brenda Carrigan
Carried

Nominations were closed and Gail Rickard was acclaimed as Chair for 2016.

The Chair declared nominations open for the position of Vice-Chair.

Elections of the Officers of the Board (continued)

LB004-16

*MOTION: THAT Judy Hagerman be nominated for Vice Chair.**Moved: Gail Rickard**Seconded: Jacob Vander Schee***Carried**

LB005-16

*MOTION: THAT nominations for Vice Chair be closed.**Moved: Brenda Carrigan**Seconded: Councillor Hooper***Carried**

Nominations were closed and Judy Hagerman was acclaimed as Vice Chair for 2016.

5. Appointment of Library Member to Southern Ontario Library Service (SOLS)

LB006-16

*MOTION: THAT Brenda Carrigan be the Clarington Public Library representative on the SOLS trustee council for 2016.**Moved: Gail Rickard**Seconded: Judy Hagerman***Carried****6. Approval of Previous Minutes**

LB007-16

*MOTION: THAT the Clarington Public Library Board approve the minutes of the November 25, 2015 Regular Board Meeting.**Moved: Councillor Hooper**Seconded: Sarah White***Carried**

LB008-16

*MOTION: THAT the Clarington Public Library Board approve the closed session minutes of the November 25, 2015 Regular Board Meeting.**Moved: Terri Gray**Seconded: Judy Hagerman***Carried****7. Administrative Report No. A01-16: November 30, 2015 Financial Report and December 31, 2015 Financial Report**

LB009-16

*MOTION: THAT Administrative Report No. A01-16 be received.**Moved: Brenda Carrigan**Seconded: Judy Hagerman***Carried**

LB010-16

*MOTION: THAT the Clarington Public Library Board approve the November 30, 2015 and December 31, 2015 Financial Reports.**Moved: Terri Gray**Seconded: Jacob Vander Schee***Carried**

8. **Administrative Report No. A02-16: Board Expenses Policy**

LB011-16

MOTION: THAT Administrative Report No. A02-16 be received.

Moved: Terri Gray

Seconded: Sarah White

Carried

LB012-16

MOTION: THAT the Clarington Public Library Board approve the attached policy on Board Expenses.

Moved: Kerri Davis

Seconded: Brenda Carrigan

Carried

9. **Correspondence - None**

10. **Report from the Chief Executive Officer**

LB013-16

MOTION: THAT the Clarington Public Library Board receive the December 2015 – January 2016 CEO Report from the Chief Executive Officer.

Moved: Jacob Vander Schee

Seconded: Judy Hagerman

Carried

11. **New Business - None**

12. **Updates**

- **Southern Ontario Library Service (SOLS)** – B. Carrigan (verbal)
There will be an update at the February Regular Board meeting after the SOLS Meeting scheduled for February 6, 2016.

13. **Adjournment**

LB014-16

MOTION: THAT the meeting of the Clarington Public Library Board be adjourned.

Moved: Jacob Vander Schee

Carried

The meeting adjourned at 6:00 p.m.

Date: _____ Signature: _____

Gail Rickard, Chair