

6. Administrative Report No. A20-14: Board Member Legacy Document

LB131-14

MOTION: THAT Administrative Report No. A20-14 be received.

Moved: Valerie Aston

Seconded: Councillor Hooper

Carried

LB132-14

MOTION: THAT the Clarington Public Library approve the attached Board Member Legacy Document.

Moved: Jacob Vander Schee

Seconded: Judy Hagerman

Carried

Chair G. Rickard shared the Board Member Legacy Document is a clear reflection of the discussion at the October Board Meeting.

7. Administrative Report No. A21-14: Clarington Public Library Board Succession Plan

LB133-14

MOTION: THAT Administrative Report No. A21-14 be received.

Moved: Brenda Carrigan

Seconded: Judy Hagerman

Carried

LB134-14

MOTION: THAT the Clarington Public Library adopt the Succession Plan outlined in the attached report.

Moved: Jacob Vander Schee

Seconded: Judy Hagerman

Carried

Applications will be accepted in January 2015 and current Board members will remain until the new candidates are appointed. The application process is being reviewed by the Clerks Department as requested by Council to determine the minimum requirements (Linda Kent is part of the review committee). The Chair will contact Board members personally to determine if they are seeking to return to Board.

8. Administrative Report No. A22-14: 2015 Current/Capital Budgets and 2016-2019 Forecasts

LB135-14

MOTION: THAT Administrative Report No. A22-14 be received.

Moved: Judy Hagerman

Seconded: Valerie Aston

Carried

LB136-14

MOTION: THAT the Clarington Public Library Board approve the 2015 Current and Capital requests and the 2016-2019 Current and Capital forecasts, as outlined in this report.

Moved: Kerri Davis

Seconded: Judy Hagerman

Carried

LB137-14

MOTION: THAT the Clarington Public Library Board forward these requests and forecasts to the Municipal Council.

Moved: Judy Hagerman

Seconded: Jacob Vander Schee

Carried

9. **Correspondence** – as listed in the agenda

LB138-14

MOTION: THAT the Clarington Public Library Board receive correspondence Items I-1 to I-5.

Moved: Jacob Vander Schee

Seconded: Kerri Davis

Carried

10. **Letters of Appreciation**

LB139-14

MOTION: THAT the Clarington Public Library Board direct the Chief Executive Officer to write two (2) letters of appreciation to Barry Cowling and Jean Welsh, Estate Executors for the late Marjorie Louise Couch, for the generous donation to the Clarington Public Library.

Moved: Valerie Aston

Seconded: Judy Hagerman

Carried

11. **Report from Chief Executive Officer**

LB140-14

MOTION: THAT the Clarington Public Library Board receive the October-November 2014 report from the CEO.

Moved: Judy Hagerman

Seconded: Brenda Carrigan

Carried

L. Kent thanked Board members Kerri Davis and Jacob Vander Schee for volunteering at the Library Exhibition (LibEx) event held last month on October 25, 2014. The Chair commended library staff for their work outlined in the October-November CEO report.

12. **New Business** - None

13. **Updates:**

- **SOLS Update** - B. Carrigan (verbal)
B. Carrigan recently attended the Trustee Council 5 meeting on November 22nd at Whitby Public Library and provided a brief update.
- **December Board Meeting Date** – G. Rickard (verbal)
As directed by the Chair suggested that unless it is necessary, there will be no formally scheduled Board meeting in December. The next Board meeting will be on January 28th, 2015.

14. **Adjournment**

LB0141-14

MOTION: THAT the meeting of the Clarington Public Library Board be adjourned.

Moved: Jacob Vander Schee

Carried

The meeting was adjourned at 6:00 p.m.