



CLARINGTON PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
Wednesday, September 24, 2014 at 5:00 p.m.
Room 1-C Municipal Administrative Centre

MINUTES

Present: Tracey Ali
 Kerri Davis
 Gail Rickard
 Valerie Aston
 Councillor Hooper
 Jacob Vander Schee
 Brenda Carrigan
 Councillor Novak

Regrets: Judy Hagerman

Staff: Linda Kent, Chief Executive Officer
 Megan Elliott, Administrative Assistant
 Lindsay Flood, Manager of Administrative Services
 Melissa Scott, Public Service Manager
 Sarah Vaisler, Marketing Manager

Gail Rickard chaired the Meeting and Megan Elliott acted as Recording Secretary.

Item	Discussion
1.	Attendance – as listed above
2.	Approval of Agenda <u>LB099-14</u> <i>MOTION: THAT the Clarington Public Library Board approve the agenda of the September 24, 2014 Board Meeting.</i> <i>Moved: Jacob Vander Schee Seconded: Valerie Aston</i> Carried
3.	Disclosure of Conflict of Interest - None
4.	Approval of Previous Minutes <u>LB100-14</u> <i>MOTION: THAT the Clarington Public Library Board approve the minutes of the August 27, 2014 Board Meeting.</i> <i>Moved: Councillor Novak Seconded: Jacob Vander Schee</i> Carried
5.	Approval of Expenditures <u>LB101-14</u> <i>MOTION: THAT the Clarington Public Library Board approve the August 31, 2014 Financial Statement.</i> <i>Moved: Brenda Carrigan Seconded: Councillor Hooper</i> Carried
	<u>LB102-14</u> <i>MOTION: THAT the Clarington Public Library Board approve the July 31, 2014 Financial Statement.</i> <i>Moved: Jacob Vander Schee Seconded: Kerri Davis</i> Carried

6. **Letters of Appreciation**

LB103-14

MOTION: THAT the Clarington Public Library direct the Chief Executive Officer to write five (5) letters of appreciation to:

1. *The Canadian Library Association (CLA) for the 2014 Young Canada Works (YCW) grant that provided financial assistance toward the employment of one (1) Summer Reading Club Assistant position;*
2. *The Human Resources and Skills Development (HRSDC) for the 2014 Canada Summer Jobs (CSJ) Grant toward the employment of one (1) Summer Reading Club Assistant position;*
3. *Jean-Michel Komarnicki for his continued creative and artistic exhibits at "Artspace on the Mezzanine";*
4. *The Orono Horticultural Society for their volunteer hours devoted to the beautification of the gardens at the Orono Branch Library; and*
5. *Newcastle resident Narda Hoogkamp for her volunteer hours devoted to the beautification of the gardens at the Newcastle Branch Library.*

Moved: Brenda Carrigan Seconded: Tracey Ali

Carried

7. **Administrative Report No. A15-14: Clarington Public Library Board Member Legacy Document**

LB104-14

MOTION: THAT Administrative Report No. A15-14 be received.

Moved: Valerie Aston Seconded: Jacob Vander Schee

Carried

LB105-14

MOTION: THAT staff schedule time for discussion and development of a Legacy Document at the October Board meeting.

Moved: Jacob Vander Schee Seconded: Kerri Davis

Carried

L. Kent will present the Legacy Document at the October Board meeting for facilitated discussion among Board members. The Chair directed Board members to give the Legacy Document considered thought prior to the next Board meeting's discussion.

8. **Administrative Report No. A16-14: Ottawa Public Library Board Correspondence Regarding Publisher Restrictions on E-Content**

LB106-14

MOTION: THAT the Clarington Public Library Board receive Administrative Report No. A16-14.

Moved: Councillor Hooper Seconded: Valerie Aston

Carried

LB107-14

MOTION: THAT the Clarington Public Library Board write a letter of support to the federal and provincial governments and the Competition Bureau of Canada expressing concern surrounding the publisher restrictions on e-content, as requested by the Ottawa Public Library Board.

Moved: Brenda Carrigan Seconded: Jacob Vander Schee

Carried

9. Administrative Report No. A17-14: Federation of Ontario Public Libraries (FOPL) Executive Director's Progress Report

LB108-14

MOTION: THAT the Clarington Public Library Board receive Administrative Report No. A17-14: Federation of Ontario Public Libraries (FOPL) Executive Director's Progress Report as information.

Moved: Jacob Vander Schee Seconded: Councillor Novak
Carried

10. Administrative Report No. A18-14: Summer Reading Club Program 2014

LB109-14

MOTION: THAT the Clarington Public Library Board receive Administrative Report No. A18-14: Summer Reading Club Program 2014 as information.

Moved: Councillor Hooper Seconded: Kerri Davis
Carried

11. Correspondence

LB110-14

11-Aug. 26-14 *Letter to Chair G. Rickard from Jan Harder, Chair, Ottawa Public Library Board regarding publisher restrictions on e-content (see Item 8, Attach. 5).*

MOTION: THAT the Clarington Public Library Board receive correspondence Item I-1.

Moved: Valerie Aston Seconded: Brenda Carrigan
Carried

12. Report from Chief Executive Officer

LB111-14

MOTION: THAT the Clarington Public Library Board receive the August-September 2014 report from the CEO.

Moved: Tracey Ali Seconded: Councillor Hooper
Carried

13. Update

- **Southern Ontario Library Service (SOLS)** – B. Carrigan (verbal)
There were no meetings during the summer months and the next SOLS meeting will be on October 17th and 18th. A Trustee Council meeting is scheduled in November. The Chair thanked B. Carrigan for her time and commitment as the Clarington Public Library representative on the SOLS Trustee Council.

14. New Business - None

15. Closed Session Portion to Discuss Personnel Item (verbal)

CEO Linda Kent and staff members Lindsay Flood, Melissa Scott and Sarah Vaisler left the meeting before it moved into closed session.

LB112-14

MOTION: THAT the meeting move into closed session.

Moved: Jacob Vander Schee Seconded: Councillor Hooper
Carried

After discussion of the personnel item, the meeting will move into open session.

LB115-14

MOTION: THAT the motions made in closed session be approved.

Moved: Brenda Carrigan Seconded: Jacob Vander Schee
Carried

16. **Adjournment**

LB0116-14

MOTION: THAT the meeting of the Clarington Public Library Board be adjourned.

Moved: Jacob Vander Schee

Carried

The meeting was adjourned at 5:45 p.m.

Date _____ Signature: _____

Gail Rickard, Chair