



CLARINGTON PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
Wednesday, March 26, 2014 at 5:00 p.m.
Courtice Community Complex

MINUTES

Present: Tracey Ali Valerie Aston Brenda Carrigan
Kerri Davis Judy Hagerman Councillor Hooper
Councillor Novak Gail Rickard Jacob Vander Schee

Staff: Edith Hopkins, Chief Executive Officer
Megan Elliott, Administrative Assistant
Lindsay Flood, Manager of Administrative Services

Gail Rickard chaired the meeting and Megan Elliott acted as Recording Secretary.

Item	Discussion
1.	Board Tour of Vacated Space at Courtice Community Complex The meeting was held at the Courtice Community Complex to allow Board members to tour and view the location for the expansion of the current Courtice branch.
2.	Introduction of New Library Board Member Library Board Member Kerri Davis, appointed in March 2014 to replace Fred Brumwell, was introduced to the Board members.
3.	Attendance – as listed above
4.	Approval of Agenda <u>LB037-14</u> <i>MOTION: THAT the Clarington Public Library Board approve the agenda of the March 26, 2014 Board Meeting.</i> <i>Moved: Councillor Novak</i> <i>Seconded: Jacob Vander Schee</i> Carried
5.	Disclosure of Conflict of Interest – None
6.	Approval of Previous Minutes <u>LB038-14</u> <i>MOTION: THAT the Clarington Public Library Board approve the minutes of the February 26, 2014 Board Meeting.</i> <i>Moved: Councillor Hooper</i> <i>Seconded: Brenda Carrigan</i> Carried
7.	Approval of Expenditures <u>LB039-14</u> <i>MOTION: THAT the Clarington Public Library Board approve the February 28, 2014 Financial Statement.</i> <i>Moved: Judy Hagerman</i> <i>Seconded: Valerie Aston</i> Carried

8. Administrative Report No. A06-14: Architectural Services – Completion of Bowmanville Branch Library Community Room

LB040-14

MOTION: THAT Administrative Report No. A06-14 be received.

Moved: Judy Hagerman

Seconded: Tracey Ali

Carried

LB041-14

MOTION: THAT the Clarington Public Library Board approve the hiring of F.R. Freethy Architect, for architectural services related to the completion of the community room at the Bowmanville Branch Library, with architectural fees not to exceed \$15,000

Moved: Judy Hagerman

Seconded: Jacob Vander Schee

Carried

9. Administrative Report No. A07-14: Architectural Services – Courtice Branch Library Renovations/Expansion

LB042-14

MOTION: THAT Administrative Report No. A07-14 be received.

Moved: Jacob Vander Schee

Seconded: Valerie Aston

Carried

LB043-14

MOTION: THAT the Clarington Public Library Board approve the issuance of a Request for Proposal (RFP) for architectural services for an expansion of the Courtice Branch Library within the Courtice Community Complex.

Moved: Councillor Novak

Seconded: Brenda Carrigan

Carried

10. Administrative Report No. A08-14: Board Policy Review – Sponsorship Policy

LB044-14

MOTION: THAT Administrative Report No. A08-14 be received.

Moved: Judy Hagerman

Seconded: Jacob Vander Schee

Carried

LB045-14

MOTION: THAT the Clarington Public Library Board approve the attached policy.

Moved: Brenda Carrigan

Seconded: Councillor Hooper

Carried

11. Correspondence – as listed in Agenda

LB046-14

MOTION: THAT the Clarington Public Library Board receive correspondence Item I-1.

Moved: Valerie Aston

Seconded: Judy Hagerman

Carried

12. Report from the Chief Executive Officer

LB047-14

MOTION: THAT the Clarington Public Library Board receive the March 2014 report from the CEO.

Moved: Judy Hagerman

Seconded: Valerie Aston

Carried

13. New Business – None

14. Closed Session Portion to Discuss Legal Items (verbal)

LB048-14

MOTION: THAT the meeting move into closed session.

Moved: Councillor Novak

Seconded: Jacob Vander Schee

Carried

Two (2) legal items were discussed in closed session.

The meeting resumed in open session. No motions were made in the closed session.

15. Adjournment

LB050-14

MOTION: THAT the meeting of the Clarington Public Library Board be adjourned.

Moved: Jacob Vander Schee

Carried

The meeting was adjourned at 6:10 p.m.