



CLARINGTON PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
Wednesday, December 11, 2013 at 5:00 p.m.
Room 1-C Municipal Administration Centre

MINUTES

Present: Tracey Ali * (5:10 p.m.) Valerie Aston Fred Brumwell
Brenda Carrigan Judy Hagerman Councillor Hooper
Regional Councillor Novak Gail Rickard Jacob Vander Schee

Staff: Edith Hopkins, Chief Executive Officer
Megan Elliott, Administrative Assistant
Lindsay Flood, Manager of Administrative Services

Gail Rickard chaired the meeting and Megan Elliott acted as Recording Secretary.

Time	Item	Discussion	Action Required
	1.	Attendance – as noted above	
	2.	Approval of Agenda <u>LB129-13</u> <i>MOTION: THAT the Clarington Public Library Board approve the agenda of the December 11, 2013 Board meeting, as amended.</i> <i>Moved: Councillor Hooper Seconded: Fred Brumwell</i> Carried The amendment was a correction to the date of the Board meeting.	
	3.	Disclosure of Conflict of Interest – None	
	4.	Approval of Previous Minutes <u>LB130-13</u> <i>MOTION: THAT the Clarington Public Library Board approve the minutes of the November 27, 2013 Board Meeting.</i> <i>Moved: Judy Hagerman Seconded: Valerie Aston</i> Carried	
	5.	Administrative Report No. A21-13 Expansion of Library Services for the Courtice Community Final Report December 2013 <u>LB131-13</u> <i>MOTION: THAT the Clarington Public Library Board receive Administrative Report No. A21-13 containing the document entitled “Expansion of Library Services for the Courtice Community December 2013” from Monteith Brown Planning Consultants.</i> <i>Moved: Brenda Carrigan Seconded: Jacob Vander Schee</i> Carried	

Administrative Report No. A21-13 Expansion of Library Services for the Courtice Community Final Report December 2013 (continued)**LB132-13**

MOTION: THAT, in accordance with the Public Libraries Act, the meeting move into closed session for the purpose of discussing a proposed or pending acquisition or disposition of land by the board.

Moved: Councillor Novak Seconded: Fred Brumwell

Carried

LB133-13

MOTION: THAT the meeting move into open session.

Moved: Councillor Hooper Seconded: Judy Hagerman

Carried

One (1) item was discussed in closed session.

There were no motions made in closed session.

LB134-13

MOTION: THAT the land acquisition component of the recommendations from the report entitled "Expansion of Library Services for the Courtice Community December 2013" be referred to the Municipality's Finance Department for consideration in the 2015 update of the Development Charges Bylaw.

Moved: Councillor Novak Seconded: Fred Brumwell

Carried

LB135-13

MOTION: THAT the nine (9) recommendations found on pages iii and iv of the Executive Summary contained in report entitled "Expansion of Library Services for the Courtice Community December 2013" be endorsed.

Moved: Brenda Carrigan Seconded: Jacob Vander Schee

Carried

LB136-13

MOTION: THAT the recommendations in the above Motions LB134-13 and LB135-13 be forwarded to the Municipality of Clarington for approval.

Moved: Judy Hagerman Seconded: Fred Brumwell

Carried

Board members were encouraged to attend the General Purpose and Administration (GPA) meeting in Council Chambers scheduled on January 6, 2014 at 9:30 a.m. At this critical meeting, Todd Brown will present the report entitled "Expansion of Library Services for the Courtice Community December 2013".

6. Administrative Report No. A22-13: Board Policy Review: Advertising and Press Releases; Board Indemnity and Lockdown
LB137-13

MOTION: THAT Administrative Report No. A22-13 be received.
Moved: Fred Brumwell Seconded: Valerie Aston
Carried

LB138-13

MOTION: THAT the Clarington Public Library Board receive the Advertising and Press Releases (as amended) and Lockdown Policies.
Moved: Judy Hagerman Seconded: Jacob Vander Schee
Carried

The definition of advertising was amended as follows: "...such as newspapers and magazines, over radio or television, on billboards and digital media".

LB136-13

MOTION: THAT the Clarington Public Library Board approve the Board Member Indemnity Policy.
Moved: Fred Brumwell Seconded: Tracey Ali
Carried

7. Correspondence – as listed in the agenda

LB137-13

MOTION: THAT the Clarington Public Library Board receive correspondence Item I-1.
Moved: Councillor Novak Seconded: Brenda Carrigan
Carried

E. Hopkins shared with the Board that a donation from J.R. Freethy Architect in the amount of \$2,500. was received for the purchase of architectural titles. A letter of thanks from the Chair was sent for this generous contribution.

8. New Business – None

9. Closed Session to Discuss Personnel Item

LB138-13

MOTION: THAT in accordance with the Public Libraries Act, the meeting move into closed session for the purpose of discussing personal matters about an identifiable individual.
Moved: Councillor Hooper Seconded: Judy Hagerman
Carried

One (1) item was discussed in closed session.

There were no motions made in closed session.

Time	Item	Discussion	Action Required
------	------	------------	-----------------

10. **Adjournment**

LB140-13

MOTION: THAT the meeting of the Clarington Public Library Board be adjourned.

Moved: Jacob Vander Schee

Carried

The meeting was adjourned at 6:30 p.m.