



CLARINGTON PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
Wednesday, October 23, 2013 at 5:00 p.m.
Room 1-C Municipal Administration Centre

MINUTES

Present: Valerie Aston Fred Brumwell Judy Hagerman
Councillor Hooper Regional Councillor Novak Gail Rickard
Jacob Vander Schee

Regrets: Tracey Ali

Staff: Edith Hopkins, Chief Executive Officer
Linda Delgrande, Manager of Support Services
Megan Elliott, Administrative Assistant (*left meeting at 5:20 p.m.)
Lindsay Flood, Manager of Administrative Services

Guest: Todd Brown, President/Principal Planner from Monteith Brown Planning Consultants attended for the presentation of Item 6.

Gail Rickard chaired the meeting and Megan Elliott*/Linda Delgrande acted as Recording Secretary.

Item Discussion

1. **Attendance** – as noted above

2. **Approval of Agenda**

LB101-13

MOTION: THAT the Clarington Public Library Board approve the agenda of the October 23, 2013 Board meeting.

Moved: Judy Hagerman Seconded: Valerie Aston

Carried

3. **Disclosure of Conflict of Interest – None**

4. **Approval of Previous Minutes**

LB102-13

MOTION: THAT the Clarington Public Library Board approve the minutes of the September 25, 2013 Board Meeting.

Moved: Brenda Carrigan Seconded: Judy Hagerman

Carried

LB103-13

MOTION: THAT the Clarington Public Library Board approve the closed session minutes of the September 25, 2013 Board Meeting.

Moved: Jacob Vander Schee Seconded: Fred Brumwell

Carried

5. **Approval of Expenditures**

LB104-13

MOTION: THAT the Clarington Public Library Board approve the September 30, 2013 Financial Statement.

Moved: Councillor Novak Seconded: Judy Hagerman

Carried

6. Presentation of Courtice Library Study Interim Report

Todd Brown, President/Principal Planner provided an interim report of the study for the expansion of library services for the Courtice community. The report summarized key study inputs derived through research and consultations. It also provided a point of departure for the subsequent facility provision strategy. Discussion after the presentation included current trends, location sites, proposed size and potential partnerships. It was determined that a Board meeting will be held in December so Todd can present the final report (Phase 2) with site size and cost recommendations.

LB105-13

MOTION: THAT the Clarington Public Library Board receive the "Expansion of Library Services for the Courtice Community" Interim Report.

Moved: Councillor Novak Seconded: Brenda Carrigan
Carried

* At this point, Megan Elliott left the meeting and Linda Delgrande continued recording of the minutes.

7. Correspondence – as listed in agenda

LB106-13

MOTION: THAT the Clarington Public Library Board receive correspondence item I-1.

Moved: Judy Hagerman Seconded: Valerie Aston
Carried

8. Report from the Chief Executive Officer

LB107-13

MOTION: THAT the Clarington Public Library Board receive the October 2013 report from the CEO.

Moved: Councillor Hooper Seconded: Valerie Aston
Carried

9. New Business - None

10. Update

- **Southern Ontario Library Service (SOLS)** – B. Carrigan (verbal)
B. Carrigan provided a brief update regarding the retirement of C.E.O. Laurey Gillies, effective January 2, 2014. An announcement regarding the new C.E.O. is expected to be made next week.

11. Closed Session to Discuss Personnel Item

LB108-13

MOTION: THAT the meeting move into closed session.

Moved: Judy Hagerman Seconded: Brenda Carrigan
Carried

The meeting resumed in open session.

LB114-13

*MOTION: THAT the motions made in closed session be approved.
Moved: Judy Hagerman Seconded: Councillor Hooper
Carried*

12. Adjournment

LB115-13

*MOTION: THAT the meeting of the Clarington Public Library Board be adjourned.
Moved: Jacob Vander Schee
Carried*

The meeting was adjourned at 6:45 p.m.

Date _____ **Signature:** _____
Gail Rickard, Chair