



CLARINGTON PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
Wednesday, March 30, 2011 at 5:00 p.m.
Room 1-C Municipal Administration Centre

MINUTES

Present: Tracey Ali Valerie Aston Fred Brumwell
Brenda Carrigan Judy Hagerman Councillor Hooper
Councillor Novak Gail Rickard Jacob Vander Schee

Staff: Edith Hopkins, Chief Executive Officer
Linda Del Grande, Manager of Support Services
Megan Elliott, Administrative Assistant
Lindsay Flood, Manager of Administrative Services

Gail Rickard chaired the meeting and Megan Elliott acted as Recording Secretary

Time	Item	Discussion	Action Required
	1.	Attendance – as noted above	
	2.	Approval of Agenda <u>LB027-11</u> <i>MOTION: THAT the Clarington Public Library approve the agenda of the March 30, 2011 Board meeting, as amended.</i> <i>Moved: Judy Hagerman Seconded: Councillor Hooper</i> Carried The item <i>Strategic Planning Updates</i> was added under New Business.	
	3.	Disclosure of Conflict of Interest – None	
	4.	Approval of Previous Minutes <u>LB028-11</u> <i>MOTION: THAT the Clarington Public Library Board approve the minutes of the February 23, 2011 Board meeting.</i> <i>Moved: Councillor Novak Seconded: Brenda Carrigan</i> Carried	
	5.	Approval of Expenditures <u>LB029-11</u> <i>MOTION: THAT the Clarington Public Library Board approve the February 28, 2011 Financial Statement.</i> <i>Moved: Fred Brumwell Seconded: Councillor Hooper</i> Carried	
	6.	Administrative Report No. A06-11: Sponsorship Policy <u>LB030-11</u> <i>MOTION: THAT Administrative Report No. A06-11: Sponsorship Policy be received.</i> <i>Moved: Valerie Aston Seconded: Brenda Carrigan</i> Carried	

Time	Item	Discussion	Action Required
		<p>Administrative Report No. A06-11: Sponsorship Policy (continued) <u>LB031-11</u> MOTION: <i>THAT the Clarington Public Library Board approve the revised policy on Sponsorship, as amended.</i> Moved: <i>Jacob Vander Schee</i> Seconded: <i>Judy Hagerman</i> Carried</p> <p>The following are the amendments to the Sponsorship Policy:</p> <ul style="list-style-type: none"> • Under Policy Items 1 and 9: Rewording - The Library Director be referred to "the CEO/Library Director". • Under Guiding Principles Item 7: Addition of word - "Not accept all direct marketing..." 	
7.		<p>Administrative Report No. A07-11: E-Book Pricing <u>LB032-11</u> MOTION: <i>THAT Administrative Report No. A07-11 be received for information.</i> Moved: <i>Brenda Carrigan</i> Seconded: <i>Valerie Aston</i> Carried</p> <p>E. Hopkins also noted that the issue of E-Book Pricing was covered in an article from <i>The Clarington This Week</i> dated March 25, 2011 entitled "E-book pricing plot disappoints Durham librarians".</p>	
8.		<p>Administrative Report No. A08-11: Winter WonderLearn <u>LB033-11</u> MOTION: <i>THAT Administrative Report No. A08-11 be received for information.</i> Moved: <i>Councillor Novak</i> Seconded: <i>Tracey Ali</i> Carried</p> <p>Board members were very impressed with the quality of the extensive report submitted by L. Dyche, Community Development Librarian.</p>	
9.		<p>Correspondence (as listed in the Agenda) List of Correspondence: <u>LB034-11</u> MOTION: <i>THAT the Clarington Public Library Board receive the correspondence items I-1 to I-3 as information.</i> Moved: <i>Councillor Hooper</i> Seconded: <i>Fred Brumwell</i> Carried</p>	
10.		<p>Letter of Appreciation to Mayor and Members of Council <u>LB035-11</u> MOTION: <i>THAT the Clarington Public Library Board direct the Chief Executive Officer to write a letter of appreciation for the continued support and ratification of the Library's 2011 operating and capital budget requests.</i> Moved: <i>Brenda Carrigan</i> Seconded: <i>Judy Hagerman</i> Carried</p>	

Time	Item	Discussion	Action Required
11.	Report from the Chief Executive Officer <u>LB036-11</u>	<i>MOTION: THAT the Clarington Public Library Board receive the March 2011 report from the CEO.</i> <i>Moved: Councillor Novak Seconded: Judy Hagerman</i> Carried	
		The Mayor and Members of Council were invited to attend the author visit of Shane Peacock in Council Chambers on March 29, 2011. Regional Councillor Novak and Councillor Hooper thanked E. Hopkins for their invitation and expressed their enjoyment of the children's program.	
		The Region of Durham has approved a second year of the "Ride to Read" program, a partnership between Durham Transit and Durham libraries. More information will be provided in the April CEO Report.	
12.	SOLS Update – verbal – B. Carrigan	<ul style="list-style-type: none"> <li data-bbox="459 703 1341 802">• B. Carrigan provided a brief update regarding Southern Ontario Library Service (SOLS). The next Trustee Council 5 meeting will be held on April 30, 2011 in Bridgenorth. 	
13.	New Business - Strategic Planning Updates	Board members discussed the various formats of receiving reports and updates. The CEO will bring back some options for the Board to consider once the new Board members have had more knowledge on current reporting.	
	<u>LB037-11</u>	<i>MOTION: THAT the matter of reports and strategic updates be postponed until a later date this year to receive more information from the CEO.</i> <i>Moved: Fred Brumwell Seconded: Councillor Novak</i> Motion to Postpone Carried	
14.	Adjournment <u>LB038-11</u>	<i>MOTION: THAT the meeting of the Clarington Public Library Board be adjourned.</i> <i>Moved: Jacob Vander Schee</i> Carried	
		The meeting was adjourned at 5:45 p.m.	

Session Two (2) of the Board Orientation was held for the Board members in attendance. In attendance were Valerie Aston, Tracey Ali, Fred Brumwell, Judy Hagerman, Councillor Hooper, Regional Councillor Novak, Gail Rickard and Jacob Vander Schee. A power point presentation provided an overview of the Clarington Public Library (branches/hours/usage), the Library Budget and the Strategic Plan.